

2019-2020 Huron High School Student-Parent Handbook

“Excellence in Education”

**HURON HIGH SCHOOL
710 WEST CLEVELAND RD.
HURON, OHIO 44839**

(419) 433-1234 ext. 1

**SCHOOL OFFICE HOURS
6:30 A.M. - 3:00 P.M.**

Timothy A. Lamb..... Principal
Dennis Antonelli Assistant Principal
Erin Smith School Counselor
Steve Camella Athletic Director

FORWARD

The staff and administration of Huron High School extend a warm welcome to each of our new and returning students. It is our intention to work with you and to do everything possible to help you in your educational pursuits. The entire HHS staff stands ready to help you with quality instruction, encouragement, support, and guidance.

We ask you to put forth your best efforts in learning. When your effort is combined with the best efforts of our staff and your parents, you will gain the knowledge and skills necessary in order for you to create a promising future and to control your own destiny.

We also encourage you to become involved in any of our many school activities. Such involvement will make your time with us more enjoyable.

The purpose of this handbook is to provide you with easily accessible information about the high school. If you have any questions, concerns, or problems about the information in this handbook or about any related issue, do not hesitate to contact us.

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The policies and regulations contained in the Handbook Guide were approved and adopted by the Huron Board of Education and carry legal status as determined by state statute.

A. PHILOSOPHY, POLICY, STAFF

HURON HIGH SCHOOL MISSION STATEMENT

Huron High School challenges students to be productive thinkers both now and in the future.

The mission of Huron High School is to have our students:

- ...be discriminating readers and listeners.
- ...be capable of expressing themselves.
- ...be lifelong learners capable of responding to the demands of a changing world.
- ...meet the responsibilities demanded of people living in a democratic society.
- ...make positive contributions to humanity.

HURON HIGH SCHOOL PHILOSOPHY

Huron High School believes that a holistic educational program has an important contribution to make in developing the personal growth of young people and in preparing them to be creative, intelligent, and responsible adults in a democratic society. The education of students at Huron High School involves a partnership among school personnel, students and their families. The responsibility of the board of education is to provide trained and concerned teachers and staff of high standards, dedicated to the development of the students' intellectual, practical and marketable skills through course offerings in the basic subject areas of language arts, mathematics, science, social studies, business, and fine arts. The student, in order to graduate, is responsible for mastering these basic skills to the best of his/her ability through regular school attendance, punctual completion of assignments, attentiveness, and self-discipline within the classroom. The family's responsibility is to provide an environment of positive support for the student. This total partnership encourages the participation of students in extracurricular or supplemental activities, and further recognizes their importance in the development of healthy, well-balanced individuals.

ACADEMIC OBJECTIVES

Huron High School strives to:

...challenge students with a progressive program for continuing growth and development appropriate to the student's ability.

...evaluate progress of each student's total education by creating a partnership of parental involvement, individual student responsibility, and staff preparedness.

...provide quality basic course instruction that must be mastered in order to graduate.

...provide programs to meet the needs for students for accelerated and/or specialized instruction, vocational education, special interests, at-risk intervention, and technological advances.

...offer students the opportunities for mental, physical, and social growth.

...enhance students' awareness of civic responsibilities in the knowledge and use of skills learned in the educational environment.

...demand rigorous academic standards in all course offerings.

...offer opportunities for the student to develop values and standards in an ever-changing and diverse society.

DISCRIMINATION POLICIES

The Huron School District hereby gives notice that it does not discriminate on the basis of race, color, national origin, sex and disability in the educational programs and activities operated by the district.

It is the policy of the Huron School District that educational programs and activities are provided without regard to race, color, national origin, sex and disability.

No student shall be denied admission to the Huron School District or to a particular course or instructional program or otherwise discriminated against for reasons of race, color, national origin, sex and disability or any other basis or unlawful discrimination.

To carry out these policy statements, persons and offices as identified herein shall be responsible for compliance within designated areas:

Title IX Coordinator

(Non-discrimination on the basis of sex)

Mr. Mark Doughty

Woodlands Intermediate School

(419) 433-1234, ext. 3002

Title VI Coordinator

(Non-discrimination on the basis of race, color or national origin)

Mr. Dennis Muratori

Huron Board of Education Office

(419) 433-1234, ext. 5026

Section 504 Coordinator

(Non-discrimination on the basis of disability)

Mrs. Holly Charville

Huron Board of Education Office

(419) 433-1234, ext. 5006

Questions or requests for information should be directed to the appropriate office or person.

GIFTED EDUCATION

Huron City School District follows the March 2008 “Operating Standards for Identifying and Serving Gifted Students” and has an approved plan on file with the Ohio Department of Education.

There are two opportunities each year for assessment to identify students who perform or show potential for performing at high levels of accomplishment in the areas of superior cognitive ability, specific academic ability, creativity, and visual and performing arts. Referrals for assessment are accepted on an on-going basis using the process outlined in the “Information for Parents and Notice to Parents” brochures available at the district offices. This brochure also explains the withdrawal procedures and the process for appeals.

- The *District Policy and Plan for the Identification of Children Who Are Gifted* describes the eligibility criteria, the identification plan, and the appeals process allowable by HB282; and
- The *Notice for Parents – Assessment Instruments Used for Gifted Identification* lists the instruments accepted by the Ohio Department of Education for both screening and identification.

Students identified as gifted need differentiated curriculum and instruction through a continuum of services. Examples of such services may include large group instruction, subject acceleration, early entrance, small group instruction, honors courses, and dual enrollment opportunities. For further information regarding gifted identification, contact the appropriate building principal or the Director of Gifted Education.

HAZING POLICY

This policy has been adopted by the Huron City Schools to maintain a safe learning environment for students that is free of hazing. The Huron City Schools shall not tolerate any hazing of students and prohibits hazing at all times.

1. Definition. Hazing means any conduct or method of initiation into any student organization or team, whether public or private property, which willfully or recklessly causes or creates a substantial risk of causing the physical or mental health, harm to any student or person. Such conduct includes but is not limited to whipping, beating; branding; forced consumption of any food, liquor, beverage, drug, or other substance; or any physical health or safety of any student or other person, or that subjects each student or other person to substantial mental stress, including deprivation of sleep or rest or extended isolations.
2. Staff’s responsibilities. Teachers, administrators, volunteers, contractors, and other district employees shall be alert to possible situations, circumstances, or events that may constitute hazing. Any such person who receives a report of, observes, or has other knowledge or belief of conduct that may constitute hazing shall inform the school principals immediately. Teachers, coaches, administrators, volunteers, contractors, and other district employees shall not plan, direct, encourage, aid in, engage in, permit, condone, or tolerate hazing.
3. Where and when policy applies. This policy applies to behavior that occurs on or off school property and during and after school hours.
4. Formal reporting procedure. Any person who believes he or she has been the victim of hazing or any person with knowledge or belief of conduct that may constitute hazing shall report the alleged acts immediately to the school principal, the assistant principal, or the superintendent.
5. Informal reporting. Students and staff may seek advice on matters related to the hazing policy without having to file a formal complaint. Students who feel they have been subjected to hazing should talk with a principal, teacher, coach, or advisor. Staff members approached by students shall counsel them on options available to them under this policy and are required to report the incident to the principal or assistant principal. Staff members who have concerns about possible hazing behavior are encouraged to talk with a principal, teacher, coach, or advisor. The district intends to try to stop hazing, not to determine intent or blame.
6. School district investigation. Upon receipt of a formal complaint or report of hazing, the school district shall undertake or authorize an investigation by the school district officials or a third party designated by the school district. The investigation will be completed as soon as practicable and a report will be filed with the superintendent within fifteen (15) days of completion of the investigation.

7. Discipline. The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other district employee who is found to have violated this policy. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge.

COURT ORDERS

It is the responsibility of any person (student, parent, guardian, etc.) in possession of any type of court order that would have an impact on the educational process, the school environment, classroom activities or student activities to notify school authorities. Proper notification will enable school authorities to react and abide by the court ordered provisions of such writ. Failure to provide proper notification to school officials of the existence of such writ prevents the order from being followed and absolves school authorities of having knowledge.

SEXUAL HARASSMENT POLICY

Huron High School recognizes that a student's right to freedom from discrimination includes the opportunity to learn and participate in an educational environment free of sexual harassment. Sexually offensive speech and/or conduct are wholly inappropriate and will not be tolerated in any form.

ELECTRONIC SURVEILLANCE

Surveillance cameras are posted throughout building and school property.

FERPA – CONFIDENTIALITY POLICY

The Family Educational Rights and Privacy Act (FERPA), a Federal Law, requires that schools, with certain exceptions, obtain written parental consent prior to the disclosure of personally identifiable information from your child's education records. However, schools may disclose appropriately designated "directory information" without written consent, unless the parent has advised the school in writing to the contrary. The primary purpose of directory information is to allow the school to include this type of information from your child's education records in certain school publications. Examples include but are not limited to:

- ❖ A playbill, showing your student's role in a drama or musical production;
- ❖ The annual yearbook;
- ❖ Honor and merit rolls or other similar recognition lists;
- ❖ Graduation, activity, club, and banquet programs;
- ❖ The morning school announcements; and
- ❖ Sports activity sheets, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to companies that manufacture class rings, publish yearbooks, or take the school pictures. In addition, two federal laws require local educational agencies (LEA) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories – names, address, and telephone listings – unless the parent has advised the LEA in writing that the parent does not want the child/student's information disclosed without the parent's written prior consent.

If you do not want Huron High School to disclose directory information from your child's education records without your prior written consent, you must notify the school in writing by the end of the first week of classes. The school has designated the following information as directory information:

- ❖ Student's Name;
- ❖ Participation in officially recognized school activities and sports;
- ❖ Address;
- ❖ Telephone listings;
- ❖ Weight, height, and grade of athletic teams;
- ❖ Electronic mail address;
- ❖ Degrees, honors, and awards received;

- ❖ Major field of study;
- ❖ Dates of attendance;
- ❖ Grade level; and
- ❖ The most recent educational institution attended.

The release of photographs will be addressed via a *Minor Photo Release Form* which will be sent home to the parent/guardian at the beginning of the school year.

(Legal sources for the above are: Section 9528 of the ESEA (20 USC 7908) as amended by the No Child Left Behind Act of 2001 (PL 107-110), the education bill, and 10 USC 503, as amended)

INTENT TO INFORM NOTICE

Huron City Schools participates in the Community Alternative Funding System (CAFS). CAFS is a federally funded reimbursement program. We use a third party billing agency to submit CAFS claims. The agency, WESwurd, LLC, is owned and operated by Susan Bollin and is located at P.O. Box 105, Holland, Ohio 43528. WESwurd is in compliance with all federal privacy laws including the Health Insurance Portability Accountability Act (HIPAA) established in 1996.

The following is a list of personally identifiable information shared with WESwurd: Student’s name, date of birth, social security number, district of residence, school of attendance and professional services documentation. Professional services include screenings and assessments to determine eligibility for and provision of services such as speech, occupational therapy, physical therapy, nursing, counseling, work study, case management and psychological evaluations. The provision of services may include: time child is serviced, treatment goals and progress or outcome noted.

It is your right to deny access to personally identifiable information or to revoke the use of it for purposes of CAFS billing. Services will be provided regardless of disclosure of personally identifiable information. Copies of WESwurd’s privacy policy are available upon request. All requests should be made in writing and mailed to Susan Bollin, CAFS Coordinator, P.O. Box 105, Holland, Ohio 43528.

SCHOOL DIRECTORY

BOARD OF EDUCATION

HURON CITY SCHOOL DISTRICT

| | |
|-------------------|----------------|
| Mr. Scott Slocum | President |
| Mrs. Donna Green | Vice President |
| Mrs. Sherry Catri | Member |
| Mrs. Jody Mast | Member |
| Mr. Paul Ward | Member |

CENTRAL OFFICE ADMINISTRATION,
HURON CITY SCHOOL DISTRICT

| | |
|---------------------|---------------------------|
| Mr. Dennis Muratori | Superintendent |
| Mr. Randy Drewyor | Treasurer |
| Dr. Julie McDonald | Curriculum Director |
| Mr. Chad Carter | Transportation Supervisor |

ADMINISTRATION & FACULTY, HURON HIGH SCHOOL

| | |
|-------------------------|---------------------------|
| Mr. Timothy A. Lamb | Principal |
| Mr. Dennis Antonelli | Assistant Principal |
| Mrs. Erin Smith | School Counselor |
| Mr. Steve Camella | Athletic Director |
| Officer Keith Lobsinger | Resource Officer |
| Mrs. Andrea Arambula | Spanish |
| Mr. Matt Asher | Science |
| Mrs. Jenn Bender | Family & Consumer Science |
| Ms. Burgundy Bickley | Language Arts |
| Mr. Roger Blevins | Science |
| Ms. Rachel DuFresne | French |
| Mrs. Sharon Enderle | Secretary |
| Mr. Tim Fleck | Educational Aide |
| Mr. Josh Haplea | Art |
| Mr. John Harkelroad | Social Studies |
| Mr. Sam Hohler | Science |
| Mrs. Stephanie Hotz | Language Arts |
| Ms. Adaleine Jackson | Vocal Music |
| Mr. Bobby James | Physical Education |
| Ms. Aimee Johnson | Intervention Specialist |
| Mrs. Rachael Kaufman | Math |
| Mr. Justin King | Math |
| Ms. Brooke Kukay | Language Arts |
| Mrs. Stefanie Lee | Language Arts |
| Mr. Mike Lemponen | Health |
| Mrs. Heather Merckens | Social Studies |
| Ms. Patricia Ryan | Art |
| Mrs. Donna Sadowski | Business |
| Mrs. Sarah Salsbury | Intervention Specialist |
| Mr. Steve Schaefer | Social Studies |
| Mr. Darius Schaeffer | Math |
| Mrs. Chris Scherley | Instrumental Music |
| Mrs. Rachel Smith | Guidance Secretary |
| Ms. Nancy Steinmetz | Secretary |
| Ms. Jennifer Telenko | Science |
| Mr. Don Wood | Math |

B. ATTENDANCE

Regular school attendance is an important ingredient in students' academic success. Excessive absences interfere with students' progress in mastering knowledge and skills necessary to graduate from high school prepared for higher education and the workforce. To support academic success for all students, the district will partner with students and their families to identify and reduce barriers to regular school attendance. The district will utilize a continuum of strategies to reduce student absence including, but not limited to:

- Notification of student absence to the parent or guardian;
- Development and implementation of an absence intervention plan, which may include supportive services for students and families;
- Counseling;
- Parent education and parenting programs;
- Mediation;
- Intervention programs available through juvenile authorities; and
- Referral for truancy, if applicable.

Legal Consideration

The law is quite specific in regard to school attendance. Children between six and eighteen years of age are of compulsory school age (O.R.C. 3321.01) and must attend school or a special education program conforming to state minimum standards, unless otherwise instructed or excused (O.R.C. 3321.03).

Civil authorities may hold the parent/guardian or the child liable for violating school attendance laws (O.R.C. 3321.19 or 3321.22).

DEFINITION OF TRUANCY AND EXCESSIVE ABSENCES

1. 'Chronic truant' is removed from the law;
2. Definition of 'habitual truant' changed from days to hours. The new definition is:
 - a. Absent 30 or more consecutive hours without a legitimate excuse;
 - b. Absent 42 or more hours in one school month without a legitimate excuse;
 - c. Absent 72 or more hours in one school year without a legitimate excuse.
3. Includes 'excessive absences':
 - a. Absent 38 or more hours in one school month with or without a legitimate excuse;
 - b. Absent 65 or more hours in one school year with or without a legitimate excuse.

Excused Absence

Absence is defined as the failure of a student to report to school or class when assigned for instruction. Under certain circumstances absences are excused/permissible.

Students are expected to attend school every day unless prevented by one of the following reasons:

- Personal illness
- Illness in the family
- Observance of religious holidays
- Quarantine of the home
- Death of a relative
- Court of law hearing
- Work at home due to absence of family or guardian
- Prior approved vacation
- Family emergency or set of circumstances which, in the judgment of school officials, constitute a good and sufficient cause for absence from school.

An absence for any reason other than those cited above is illegal/not permissible and constitutes truancy/unexcused absence.

Attendance Policy

Beginning with the 2017-2018 school year, when a student's absences surpass the threshold for a habitual truant (without a legitimate excuse for 30 or more consecutive hours, 42 or more hours in one month or 72 or more hours in a school year):

- The building principal assigns the student to an absence intervention team within 10 days of the triggering event.

- The absence intervention team must be developed within seven school days of the triggering event and is based on the needs of the individual student. The team will include the building principal, guidance counselor, and student’s parent or their designee, and also may include a school psychologist, counselor, teacher, social worker or representative of an agency designed to assist students and their families in reducing absences.
- During the seven days while developing the team, the principal will make at least three meaningful, good faith attempts to secure participation of the student’s parent. If the student’s parent is unresponsive the District investigates whether the failure to respond triggers mandatory reporting to the appropriate children’s services agency and instructs the absence team to develop the intervention plan without the parent.
- Within 14 school days after a student is assigned to a team, the team develops a student specific intervention plan to work to reduce or eliminate further absences. The plan includes, at minimum a statement the District will file a complaint in juvenile court not later than 61 days after the date the plan is implemented if the student refuses to participate or fails to make satisfactory progress. The District makes reasonable efforts to provide the student’s parent with written notice of the plan within seven days of development.

Filing a Complaint with Juvenile Court

Beginning with the 2017-2018 school year, the attendance officer must file a complaint against the student in juvenile court on the 61st day after implementation of the absence intervention plan when:

1. the student’s absences have surpassed the threshold for a habitual truant;
2. the District has made meaningful attempts to re-engage the student through the absence intervention plan, other intervention strategies and any offered alternatives to adjudication and
3. the student has refused to participate in or failed to make satisfactory progress on the plan or any offered intervention strategies or alternatives to adjudication as determined by the absence intervention team.

Unless the absence intervention team determines the student has made substantial progress on their absence intervention plan, the attendance officer must file a complaint against the student in juvenile court if the student is absent without legitimate excuse for 30 or more consecutive hours or 42 or more hours during a school month at any time during the implementation phase of the intervention plan or other intervention strategy.

Habitual Truant

Summary of Duties:

| Triggering instance | Steps to be taken. |
|---|---|
| Student is absent (excused or unexcused) for 38 or more hours in one school month or 65 or more hours in one school year. | Truancy intervention team forms and provides written notice to the parent, within seven days of the triggering absence. |
| Student is absent (unexcused) for 30 or more consecutive hours, 42 or more hours in one school month, or 72 hours in one school year. | District or school must assign the student to a truancy intervention team within seven days of the triggering absence. District or school must make three meaningful, good faith attempts to secure participation of the parent and investigate whether a failure to participate warrants a report to child protective services. Within 14 days of assignment of a team, the team must develop an absence intervention plan. Within seven days of the plan's development, the district or school must provide written notice of that plan to the parent. District or school may contact the court about informal enrollment of the child in an alternative to adjudication. |

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| Student refuses to participate or fails to make satisfactory progress on absence intervention plan. | Attendance officer must file a complaint in the juvenile court not later than 61 days after plan implementation. |
|---|--|

Excessive Absences

Summary of Duties:

| Triggering instance | Steps to be taken. |
|---|--|
| Student is absent (excused or unexcused) for 38 or more hours in one school month or 65 or more hours in one school year. (6 days in a month) (10 days in a year) | District or school's new policy must include developing a truancy intervention plan for any student who meets this absence trigger. Written notice to the parent will happen within seven days of the triggering absence. District or school may utilize any other intervention strategies contained in the new policy. |
| Student is absent (unexcused) for 30 or more consecutive hours, 42 or more hours in one school month, or 72 hours in one school year. (5 consecutive days) (6 days in a month) (10 days in a year) | Student assigned to an absence intervention team within seven days of the triggering absence. District or school must make three meaningful, good faith attempts to secure participation of the parent and investigate whether a failure to participate warrants a report to child protective services. Within 14 days of assignment of a team, the team must develop an absence intervention plan. Within seven days of the plan's development, the district or school must provide written notice of that plan to the parent. District or school may contact the court about informal enrollment of the child in an alternative to adjudication. |
| Student refuses to participate or fails to make satisfactory progress on absence intervention plan. | Attendance officer must file a complaint in the juvenile court not later than 61 days after plan implementation. |

ATTENDANCE RELATED RULES AND REGULATIONS

ASSIGNMENTS AND TESTS

If a student is absent one day or a part of a day, including field trips or other school activities, he/she will, on the day he/she returns to school, submit all assignments and take any tests given during the absence at the beginning of each class the day following the student's return.

If a student is absent two or more consecutive days, he/she will be allowed a like number of days to make up the work. It is the student's responsibility to contact his/her teacher concerning the assignments and due date. Make up tests cannot be taken prior to an absence. All tests must be made up after the absence (for excused absences only).

DETENTION HOME ASSIGNMENT POLICY:

Students who are in the County Juvenile Correction Facility have the opportunity to complete all assignments at full credit. It is the parent(s) responsibility to pick up work from the high school office and deliver it to the facility.

TIME AND ARRIVAL AND DEPARTURE

The building is open to students when the buses begin to arrive at school. By 7:25 A.M. all students will be in their first period class to avoid tardiness. All students are expected to be out of the building by 2:50 P.M. unless they are in an activity supervised by a staff member, or are waiting for their bus. Once a student arrives at school, permission must be obtained before leaving school and/or school grounds from the administration. This includes before school, during the school day, and prior to assigned Detention or Saturday School. Any student leaving the building must sign-out in the office and sign-in upon returning. Students must enter and exit through the front doors once the school day has begun.

TARDINESS

First period only - all students who arrive to school after the 7:25 tardy bell must report to the main office for an admission slip. If a student is tardy to a class other than the first period, the teacher is to admit the student to class and notify the office. A student who is tardy by more than 30 minutes to his/her first period class will not be permitted to participate in extracurricular activities that day unless a doctor's excuse is presented.

A student who arrives after the start of school will receive an unexcused tardy (which accumulates towards detentions) unless he/she has a medical, court or counseling note signed by the appropriate official, or if a phone call is received from the parent verifying the illness before the end of the school day. Only a medical, court or counseling note excuses the tardy student from a class absence.

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|---|---|
| 1 st & 2 nd Tardies ----- | No Penalty |
| 3 rd Tardy ----- | Warning Notice to Parents |
| 4 th Tardy ----- | One Detention |
| 7 th Tardy ----- | Two Detentions |
| 9 th Tardy ----- | One Saturday School |
| 12 th Tardy----- | One Saturday School and/or Possible Loss of Privileges. |

Further tardiness could lead to Saturday School, Loss of Privileges and Referral to Juvenile Court.

NOTE: A student that completes 20 consecutive school days without a tardy will earn one tardy merit.

TRUANCY

“Truancy is defined as any unauthorized absence from school or class. Students arriving to school beyond 7:35 a.m., without a qualifying legal excuse, will be considered truant. Truancy shall be considered any unauthorized absence from school or class. Truancy is considered a serious breach of school rules. When a student is truant from school/class he/she will be subject to the following penalties:

- 1st Offense - Two detentions and unexcused absence
- Parent/Guardian notified of truancy
- Possible loss of school privileges
- 2nd Offense - One Saturday School and unexcused absence
- Parent/Guardian notified of truancy
- Possible loss of school privileges
- 3rd Offense - Two Saturday Schools.
- Possible loss of school privileges

COLLEGE VISITATIONS

The procedure for scheduling college visits is as follows:

1. Students and their families are responsible for arranging the college visit on their own to coincide with their schedules. Guidance has the phone numbers and web site addresses to help facilitate this process if needed.
2. Once the student has scheduled a visit, the student must complete the college visit form available in the Guidance Office. This needs to be signed by the parent/guardian and returned to the main office a week prior to the visit.
3. The parent/guardian must call the school office to report the student's reason for absence as being a college visit on the day of the visit or day before the visit.

ADULT STUDENTS

Students who are eighteen (18) years of age or older attend Huron High School under the same policies, rules and regulations as any other student. An adult student who does not adhere to the policies and regulations of Huron High School could be withdrawn from the school.

STATE-SPONSORED TOURNAMENTS

A student not competing who is a team member of a sport that is competing in a State-sponsored tournament will be excused to attend that tournament providing he/she has permission from his/her parent/guardian properly given to the attendance office *24 hours in advance of the absence*.

A student who is not a team member will be permitted to attend State and Regional contests (or the level immediately below state) in which our athletes are competing providing he/she has permission from his/her parent/guardian properly given to the attendance office *24 hours in advance of the absence*, is currently maintaining a 2.0 accumulative GPA, and has been in school 95% of the school year at the time of the request (medical follow-ups are counted as part of the 95% attendance computation)

State and Regional tournaments (or the level immediately below state) which do not involve our athletes may be attended providing he/she is currently maintaining a 2.0 accumulative GPA, has been in school 95% of the school year at the time of the request, and has parental/custodial permission properly given to the attendance office *24 hours in advance of the absence* (medical follow-ups are counted as part of the 95% attendance computation).

C. STUDENT BEHAVIOR, RIGHTS AND RESPONSIBILITIES

STUDENT BEHAVIOR CODE RIGHTS AND RESPONSIBILITIES

H.B.421 requires each Board of Education to adopt a set of rules and regulations designed to maintain order and discipline necessary for effective learning. The Board of Education's primary concern is that students who wish to learn can do so in an environment conducive to learning and that every available disciplinary and prescriptive means be employed on behalf of those who would deny such an environment. The sole objective of this code is to insure fair and equitable handling of disciplinary problems.

CODE OF CONDUCT

All students are expected to:

- Accept the leadership and authority of teachers, principals, and other staff members.
- Practice good citizenship
- Cooperate with all staff members and other students.

- Demonstrate respect toward all people and their property.
- Be regular and punctual in attendance.
- Practice good health habits and cleanliness.
- Dress appropriately and neatly.
- Be honest and courteous at all times.
- Use acceptable language - NO profanity or obscenity.
- Remain in school until dismissed or given permission to leave by school authorities.
- Walk and speak quietly in the corridors.
- Assist in keeping the school and grounds free of litter.
- Behave in an acceptable manner on the way to and from school.
- Refrain from all forms of fighting, menacing, assault and harassment.
- Represent themselves and their school in a positive manner.
- Read and become familiar with the rules, guidelines and policies established in the Student Handbook.

METHODS FOR CORRECTING STUDENT BEHAVIOR

The building administrators are responsible for proper enforcement of discipline in the school. They have the discretionary authority to use or authorize other certificated personnel to use the following measures to modify pupil behavior (including but not limited to the following examples):

- Communication with student and parent
- Refer to guidance center
- Assign detentions
- Saturday School
- Suspend from school
- Recommend to the Superintendent for expulsion
- Cite to Juvenile Court
- Suspend bus privileges
- Suspend student driving privileges to school
- Restitution
- Loss of school privileges
- School Resource Officer

DETENTIONS

Detention given by the office and/or teacher will be served on the day assigned. Detention will run from Monday through Thursday and will be 30 minutes in length (2:40p.m. to 3:10 p.m.). Students attending Detention shall bring a sufficient quantity of school work to work quietly on during the Detention period. The administration will schedule the date of all Detentions. Students will be given 24-hour advance notice for all Detentions. If a student feels there is a valid reason for missing an assigned Detention the parent/guardian must contact the assistant principal prior to missing the assigned Detention. If absent from school, the assistant principal will reschedule your Detention. Failing to attend or being removed from an assigned Detention will result in a more serious penalty that could include additional Detentions, Saturday School or Out of School Suspension.

SATURDAY SCHOOL

Saturday School is an administrative option for students who have skipped/been removed from extended Thursday Detention, accumulated discipline infractions or serious rule violations. Only the building principal or assistant principal will assign Saturday School. The hours for Saturday School are 8:00 am to 11:00 am. A 10 minute break will be given midmorning however, lunch will not be provided. Students must report on time and bring textbooks, homework, and enough school related materials to keep their attention for the entire session. School officials may exercise their option to involve students in group activities, proficiency remediation, and other

structural educational activities. Failure to attend a Saturday School or removal for inappropriate behavior could result in an Out of School Suspension. Saturday Schools will be held in either Huron High School or McCormick Middle School.

PROCEDURES FOR IMPLEMENTATION OF IN SCHOOL SUSPENSION, OUT OF SCHOOL SUSPENSION, EXPULSIONS, AND REMOVALS

School administrators shall be responsible for the implementation of the policy.

Huron Students who attend EHOVE Career Center or any alternative school placement that are removed, suspended, or expelled while attending EHOVE will not be permitted to attend Huron High School until the period of removal, suspension or expulsion has expired. Any student removed, suspended, or expelled from school may not participate in, or attend extracurricular activities during the period of removal, suspension or expulsion. Those students are not permitted on school property at any time and should remain home during school hours.

OUT OF SCHOOL SUSPENSIONS

In the case of a student's intended removal from school for purposes of suspension, the following procedure shall be enacted.

1. The pupil shall be informed in writing of the intended suspension, and reasons for the proposed action.
2. The pupil shall be provided an opportunity for an informal hearing to present his/her views and/or otherwise explain his/her actions.
3. An attempt shall be made to notify his/her parent, guardian or custodian of the impending action and the reasons for it.
4. Within twenty-four (24) hours a letter shall be sent to the parent, guardian or custodian stating the specific reasons for the suspension and including notice of their right to appeal such action to the Superintendent or his designee, to be represented in appeal proceedings, to be granted a hearing before the superintendent or his designee and to request such hearing be held in executive session. If an appeal is requested, it must be made to the superintendent or his designee within five (5) days after the notice is sent.
5. Simultaneous written notice of the suspension shall be sent to:
 - a. Superintendent of Schools
 - b. Treasurer of the Board of Education
 - c. Pupil's School Record
 - d. Board President

All out-of-school suspensions are with credit. Work is due upon student's return to school. It is the student's responsibility to contact his/her teacher concerning all make up work. Suspensions may not be longer than ten school days beginning with the first day of removal from school. Only the principal, assistant principal and the superintendent may suspend.

The third suspension in a semester or the fourth for the school year will be 10 days and recommendation for expulsion.

EXPULSION

A pupil may be expelled by the superintendent of school in accordance with procedures outlined by Ohio Statutes for a period up to 80 school days.

Due process shall be afforded the student by the building administrator before an administrator recommends expulsion to the superintendent.

Prior to the intended expulsion, the superintendent must enact the following procedures.

1. Give the pupil and his parent, guardian or custodian written notice of the intention to expel. That notice must advise the pupil and his/her parent, guardian, custodian or other representative of their right to appear in person before the superintendent or his designee to challenge the reasons for the expulsion. That notification must carry the place and time of the hearing, which must take place no earlier than three (3) days and not later than five (5) days after notice is sent.
2. Conduct a hearing under appropriate guidelines of hearing procedures within the above stated period. Within twenty-four (24) hours of the expulsion, the superintendent must notify the parent, guardian or custodian, and Treasurer of the Board of the action to expel the pupil. The notice must include the reasons for the expulsion, and the right of the parent or custodian to appeal to the Board of Education or its designee, the right to be

represented at the appeal, and the right to request the hearing to be held in executive session. Students expelled will not receive credit for the duration of the expulsion. Expelled students may receive an “F” for the grading period and no credit for the semester.

PERMANENT EXCLUSION

The Board may seek the permanent exclusion of a student 16 years of age or older who is either convicted in criminal court or adjudicated delinquent by a juvenile court of any of the following offenses:

1. Conveying deadly weapons or dangerous ordinance on to school property or to a school function.
2. Possessing deadly weapons or dangerous ordinance on school property or at a school function.
3. Carrying a concealed weapon on school property or at a school function.
4. Trafficking in drugs on school property or at a school function.
5. Murder or aggravated murder on school property or at a school function.
6. Voluntary or involuntary manslaughter on school property or a school function.
7. Assault or aggravated assault on school grounds or at a school function.
8. Rape, gross sexual imposition, or felonious sexual penetration on school grounds, at a school function, or when the victim is a school employee.

Permanently excluded students may not attend any Ohio School district.

EMERGENCY REMOVAL (BY ADMINISTRATOR)

If a pupil’s presence and behavior poses a continuing danger to persons or property or is an ongoing threat of disrupting the academic process, then the superintendent, principal or assistant principal may remove the student from the school premises, and curricular, or extracurricular activity.

1. If it is intended that the pupil be removed from the curricular or extracurricular activity for more than twenty-four (24) hours after a removal is ordered,
 - a. An attempt should be made to notify his /her parent or guardian as soon as possible by telephone of the pending action and reasons for it.
 - b. Written notice of the hearing and the reason for the removal and any intended disciplinary action must be given to the pupil prior to the hearing.
 - c. The person who ordered or requested the removal must be at the hearing.
 - d. If suspension or expulsion is intended, the due process requirements of the law will be followed.
2. In all cases of normal disciplinary procedures where a pupil is removed from a curricular or extracurricular activity for less than twenty-four (24) hours, due process requirements, outlined in this policy, do not apply.

INTERVIEWING STUDENTS

Caseworkers of Erie County/Huron County Children Services, any Probation Officer of Family Court, and Custody Investigator of Family Court, with proper identification, have the right to contact and interview any child at any school in Erie County privately and without consent of parent. This is pursuant to the responsibility given Erie County/Huron County Children Services for the investigation of abuse and neglect charges under the authority of the juvenile laws of the State of Ohio. Other law enforcement officers may talk with a child at school or take other necessary measure regulated by the judicial laws of the local, county, state, and federal government agencies. The principal shall exercise appropriate “duty of care” and act in place of the parent where necessary.

SCHOOL ACTIVITIES

School discipline is authorized for behavior that occurs off school property but is still connected to activities or incidents that have occurred on property owned or controlled by the district, at events sponsored by the school wherever they occur, as well as misconduct, regardless of where it occurs, that is directed at a school official or employee or their property. In addition, school administrators may prohibit students from participating in school activities such as, but not limited to, commencement exercises, class trips, school play and prom.

RULES OF THE BEHAVIOR CODE

A violation of any rule shall result in disciplinary action, including the possibility of suspension and expulsion. NOTE: Examples given under the following rules are not intended to be exhaustive.

RULE #1 ACTIONS DIRECTED TOWARD SCHOOL EMPLOYEES ON/OFF

SCHOOL PROPERTY: A student shall not show disrespect for school employees, including substitutes, by the use of obscene gestures or language, profanity, cyber-harassment or similar forms of disrespect or commit acts of vandalism against the school employee's personal and private property. A student will not confront a teacher in a disrespectful way at any time.

RULE #2 AIDING AND ABETTING: Any student, who actively or passively aids, abets and/or encourages others to violate any rules, guidelines, regulations, or policies of the Huron Student Handbook will be subject to disciplinary action.

RULE #3 B.Y.O.D. (BRING YOUR OWN DEVICE): Huron High School uses instructional technology as one way of enhancing our mission to teach the skills, knowledge and behaviors students will need as responsible citizens in the global community. Students learn collaboration, communication, creativity and critical thinking in a variety of ways throughout the school day. In an effort to increase access to those 21st Century skills, HHS will allow personal devices on our guest network and school grounds for students who follow the responsibilities stated in the Acceptable Use Policy and the attached guidelines regarding B.Y.O.D. Huron High School strives to provide appropriate and adequate technology to support instructional purposes. The use of personal devices by students is optional, and students who do not participate in B.Y.O.D. will not be penalized and alternate modes of participation will be available. Students will be expected to comply with all class and school rules while using personal devices. The use of technology is not a necessity but a privilege. When abused, privileges will be taken away.

Device Types: For the purpose of this program, the word "devices" will include: laptops, netbooks, cell phones, smart phones, iPods, iPads, tablets, and eReaders. Please note that Nintendo DS (and/or other gaming devices with internet access) is not permissible at this time.

Students and Parents/Guardians Acknowledge that: Each user is responsible for his/her own device and should use it responsibly and appropriately. Huron High School takes no responsibility for stolen, lost, or damaged devices, including lost or corrupted data on those devices.

Guidelines: Students and parents/guardians participating in B.Y.O.D. must adhere to the Student Code of Conduct, Student Handbook, Acceptable Use Policy and all Board Policies, particularly Internet Acceptable Use.

- Each teacher has the discretion to allow and regulate the use of personal devices in the classroom and on specific projects.
- Approved devices must be in silent mode while on school campus, unless otherwise allowed by a teacher. Headphones may be used with teacher permission.
- Devices may not be used to cheat on assignments, quizzes, or tests (cheating policy applies).
- Students may not use devices to record, transmit, or post photographic images or video of a person or persons on campus during school hours or during school activities, unless otherwise allowed by a teacher.
- Lost, stolen or damaged devices: Each user is responsible for his/her own device and should use it responsibly and appropriately. Huron High School takes no responsibility for stolen, lost, or damaged devices, including lost or corrupted data on those devices.

Usage charging: Students will be responsible for keeping their devices charged. There will be a small number of charging cords available to students in the Union as well as charging stations, but students will not be permitted to leave class in order to charge their device.

Network considerations: All users will use the "Huron Guest" wireless network to access the internet. HHS does not guarantee connectivity or the quality of the connection with personal devices.

RULE #4 CELL PHONES/IPODS/ELECTRONIC LISTENING DEVICES: As young adults, it is important to learn how to use these powerful tools responsibly, both in a person's life as well as in the workforce professionally. Therefore, cell phone possession and discriminate usage will be granted on an individual classroom basis throughout the high school. Students are required to respect each teacher's preference regarding smartphone use and when permitted, are expected to use phones and other devices for solely accomplishing learning objectives. Failure to comply will be considered insubordination and be subjected to discipline additional to that listed below:

- 1st Offense – One Detention
- 2nd Offense – Two Detentions
- 3rd Offense – Saturday School

Any person using a cell phone for the purpose of violating any rule of the code of conduct will be subject to appropriate school discipline. The district assumes no liability for lost, broken or stolen cell phones.

RULE #5 CHEATING: A student shall not engage in any act of academic dishonesty which are defined but not limited to: plagiarism (defined as "To use the ideas or writings of another as your own, or to appropriate passages or ideas from another and use them as your own"), looking at someone else's test or other materials, copying work from another when the work is not intended to be collaborative, obtaining a copy of tests or scoring devices, unauthorized use of materials not permitted during a test, copyright infringement, allowing another to copy your work, putting your name on another's work and talking during a test.

A teacher and/or administrator will determine if cheating has occurred.

- 1st offense by class-----Parent contacted, Zero (0) points on work and **TWO** detentions
- 2nd offense by class -----Failure for semester

RULE #6 CLASS REMOVAL: If a pupil's presence and behavior poses a continuing danger to persons or property or is an ongoing threat of disrupting the academic process, then the teacher may remove a student from curricular or extracurricular activities. Failure to report to the office as directed by a teacher will result in immediate disciplinary action, which could include suspension from school.

- 1st occurrence - 1 Detention
- 2nd occurrence - 2 Detentions
- 3rd occurrence - 1 Saturday School

Additional removals could result in any of the following: Saturday School, loss of school privileges, suspension and recommendation for expulsion.

RULE #7 DAMAGE, DESTRUCTION, DEFACEMENT, THEFT, OR UNAUTHORIZED REMOVAL OF SCHOOL PROPERTY / PRIVATE PROPERTY:

Students shall not cause or attempt to cause damage to school property or steal or attempt to steal school property or engage in or attempt to engage in or participate in or attempt to participate in the unauthorized removal of school property.

Students shall not cause or attempt to cause damage to private property of students, teachers, school personnel or other persons or steal or attempt to steal private property or engage or attempt to engage in or participate in the unauthorized removal of private property.

Painting or decorating of school grounds or property must be completed during daytime hours, and with approval of school administration.

RULE #8 DISRUPTION OF SCHOOL: Students shall not by use of violence, force, noise, coercion, threat, harassment, intimidation, cyber-bullying, fear, passive resistance or any other conduct, cause, attempt or threaten to cause a disruption or obstruction of any lawful mission, process, activity, or function of the school. Students shall not urge other students to engage in such conduct for the purpose of causing, attempting or threatening to cause the disruption or obstruction of any lawful mission, process activity or function of the school.

While this list is not intended to be all-inclusive, the following acts illustrate the kinds of misconduct prohibited by this rule:

- A. Occupying any school building, school grounds or part thereof.
- B. Blocking the entrance or exit of any school building or corridor or room therein.
- C. Setting fire or attempting to set fire to or damaging or attempting to damage or defacing or attempting to deface any school building or property.
- D. Making, by telephone call, letter or other means a threat to damage or destroy any school property or to disrupt any school-sponsored or related activity, function or event on or off school grounds.
- E. Activating or attempting to activate any emergency alarm system in the absence of an emergency.
- F. Preventing or attempting to prevent by physical act or verbal utterance, the convening or continuing function of any school, class, or any lawful meeting or assembly on or off the school property.
- G. Preventing or attempting to prevent students from attending a class or any school-sponsored or related activity or event.
- H. Except under the direct instruction of the principal or any other authorized school personnel, block pedestrian or vehicular traffic on school property or at the site of any school-sponsored or related activity or event.
- I. Continuously making noise or acting in a manner so as to interfere with a teacher's ability to conduct class or any extracurricular activity.
- J. Possession of electronic devices such as pagers, laser pointers, cellular phones, walkmans, radios, electronic games or possession of any other electronic device that may cause a disruption.

RULE #9 FALSIFICATION OR MISREPRESENTATION OF FACTS OR OTHER

INFORMATION: Students shall not forge the writing of another or falsely use the name of another person or falsify items, dates, grades, addresses, or other data on school forms or school-related correspondence.

RULE #10 FIGHTING/ASSAULT/HAZING/MENACING/HARASSMENT/BULLYING/

DATING VIOLENCE: A student shall not act or behave in such a way (intentional or unintentional) as could cause physical injury to another student, teacher, other employee of the school district, or any other authorized person in the school building, on school grounds, on school transportation or on school business. No student shall knowingly cause another student to believe that he (the offender) will cause serious physical harm to the person or property of such other person through his words or actions. No student shall cause or by his words or actions help to cause, either directly or indirectly, a fight between other students, or between himself/herself and another student. Cyber-bullying, racial, ethnic or gender biased language, writing, symbols or homophobic comments, writings, symbols, gestures will not be tolerated.

RULE #11 HALL PASS and CONDUCT: All students must have a pass to be in the hallways while class is in session. Students should pass quietly without running, shoving, yelling or general horseplay. Students shall not forge the writing of another or falsely use the name of another person or falsify any school-related items.

RULE #12 IMMUNIZATIONS AND HEALTH POLICIES: Failure to comply with Sections 3313.671 and 3701.13 of the Ohio Revised Code or the Health Policies Handbook of the Huron City Schools shall result in exclusion from school.

RULE #13 INAPPROPRIATE CONDUCT: At no time shall a student exhibit any behavior deemed inappropriate in the school environment.

RULE #14 INSUBORDINATION: A student(s) shall comply with directions of all school employees and designated personnel when the student is properly under the authority of school personnel. Repeat violations of any minor rule, directive, or discipline procedure shall also constitute insubordination (e.g. - failure to leave room when directed by teacher or substitute).

RULE #15 LUNCHROOM MISCONDUCT: Students are expected to observe proper lunchroom etiquette. This would include not running to the lunchroom, not cutting ahead of another student in line, not

littering, nor shouting. All students are expected to return all trays and utensils to designated areas and not cause a disturbance. Food and beverages are not permitted in classrooms unless permission has been granted by the principal.

RULE #16 POSSESSION AND/OR USE OF RESTRICTED OBJECTS: A student shall not possess, handle, conceal, transport or use or threaten to use any object that can be classified as a weapon or dangerous instrument. A weapon or dangerous instrument shall include any object that can be used to inflict bodily harm or property damage or to threaten to inflict such harm or damage on another person. This includes but is not limited to firearms, knives, explosives, fireworks, maces or chemicals. Students shall not possess, handle, conceal, transport or use or threaten to use any look-a-like weapons.

RULE #17 PUBLIC DISPLAY OF AFFECTION: Students shall not engage in any type of display of affection in, on, or around school grounds or at any school function. Students shall not engage in any public acts of indecency as defined in the Ohio Revised Code.

RULE #18 REPEATED VIOLATION OF DIRECTIONS, POLICIES, AND RULES: A student shall not repeatedly fail to comply with the directions of authorized school personnel or repeatedly violate the policies and/or rules set forth by school administration.

RULE #19 SEXUAL HARASSMENT: A student shall not engage in any act which may be considered to be a form of sexual harassment. Sexual harassment is defined as unwanted sexual advances which may be verbal, visual, or physical contact. The definition is very broad and could include propositioning, making threats of reprisal after a proposition is refused, displaying sexually suggestive objects, making sexual remarks or gestures, making sexual comments, displaying sexual pictures or cartoons, making derogatory comments or slurs based on sex, making sexual comments about a person's body, touching a person, blocking their exit, or assaulting a person. NOTE: This definition is "in the eyes of the beholder." That is, it is the recipient of the harassment who decides when the actions become harassment.

RULE #20 STUDENT DRESS CODE: Appropriate dress and grooming are expected of students. A student shall not dress or appear in a fashion deemed inappropriate because it either (1) interferes with the student's health and welfare or that of other students; or (2) causes disruption or directly interferes with the educational process. Students attending Huron High School will adhere to the following dress and grooming procedures:

1. Students shall not wear clothing/jewelry or bring personal items on school property which promotes alcohol, drugs, tobacco, guns, or other harmful substances or devices.
2. Students shall not wear clothing which is adorned with sexually suggestive slogans, profanity, lewd pictures, see-through clothing, or that which may be offensive to a student's religion, race national origin, or culture.
3. Students shall not wear hats, bandannas, hoods, other head coverings, and sun glasses in the building during the school day. Headphones may not be worn throughout the building, specifically in hallways. Hats may be approved by the building administration for special school events.
4. Students shall wear shoes to school and class.
5. For modesty and hygiene purposes, all shirt sleeves must completely cover the arm pit area. No midriff, shirts without sides, mesh or backless shirts or plunging necklines are not to be worn.
6. Shorts and skirts/dresses may be worn throughout the school year. Shorts and skirts/dresses must be an appropriate length using mid-thigh as a reference point.
7. Pants must be worn above the hips in such a way as no undergarments or skin is visible at the waist.
8. Outer jackets and coats will not be worn during school hours.
9. Book bags may be worn or carried to school and from school. No bags will be permitted to transport books and other materials to and from class except for physical education.

Students violating the dress code will be sent to and remain in the office until proper dress can be obtained.

RULE #21 SUBSTITUTE TEACHERS/PERSONNEL: Students are expected to render any substitute teacher or other substitute personnel the same respect and cooperation shown a regular staff member.

RULE #22 TECHNOLOGY MISUSAGE: A student(s) shall not use or attempt to use or steal any electronic school media, such as computer hardware and software, either at school or from home, phones, calculators, etc. in any fashion in an unauthorized manner, to access school information, use another student's or the school's software (disc, CUD, etc.) or information not exclusively belonging to the student. Students shall not use school electronic equipment, nor access such equipment, in any manner contrary to the district's or provider's Acceptable Use Policy. Students will be required to sign technology use agreements through the media center.

RULE #23 TOBACCO, NARCOTICS, ALCOHOLIC BEVERAGES, DRUGS, ELECTRONIC CIGARETTES, COUNTERFEIT CONTROLLED SUBSTANCES

AND/OR DRUG PARAPHERNALIA: A student shall not possess, use, transmit, conceal, or show evidence of consuming or using tobacco, electronic or vapor devices, narcotics, alcoholic beverages or drugs. Narcotics and drugs are defined as follows: any narcotic, drug, medicine or pill, chemical preparation, plant, seed or derivative thereof, of a hallucinogen, barbiturate or amphetamine nature. Students are not permitted to have matches or lighters in their possession.

It is important to note that beverages described as non-alcoholic and/or de-alcoholized representation of alcohol products also contain small amounts of alcohol and are prohibited.

Possessing, using, selling, offer to sell, giving, packaging or delivering any "counterfeit controlled substance" or "look-alike drug" as defined in Ohio Revised Code in amended sections 2925.01(P) and 2925.37 is a crime in the state of Ohio with various penalties. Look-alike drugs or counterfeit controlled substances are defined as:

- A. Any drug that bears, or whose container bears, a trademark, trade name or other identifying mark used without authorization of the owner of rights to such trademark, trade name, or identifying mark;
- B. Any unmarked or unlabeled substance that is represented to be a controlled substance that manufactured, processed, packed or distributed it;
- C. Any substance that is represented to be a controlled substance but is not a controlled substance or is a different controlled substance;
- D. Any substance other than a controlled substance that a reasonable person would believe to be a controlled substance because of its similarity in shape, size and color, or its markings, labeling, packaging, distribution or the price for which it is sold or offered for sale.

The use of the above is strictly prohibited, except that possession of a medication together with evidence that a duly licensed physician has ordered such medication for medical purposes shall not constitute violation.

A student shall not use or possess (includes lockers and cars) tobacco in any form in, on, or near school property during the school day or at any school grounds. ORC 2151 - 87CBI states it is illegal for minors to possess tobacco and any tobacco product or paraphernalia.

Since tobacco products are known to cause health problems and the possession of tobacco products by a minor is illegal, the Huron City School District takes the position that using and/or possession of tobacco products in the school may be cause for suspension and/or expulsion.

Using and/or possessing a tobacco product or electronic cigarette in the school building or on school property during school hours or at any school related activities are prohibited.

A student possessing a tobacco product, or apprehended in the act of using, or within the realm of reasonable evidence that use was taking place, or had taken place, will be suspended.

The second offense will result in a longer suspension.

The third offense will result in a 10-day suspension and a recommendation for expulsion by the superintendent. Staff members are to indicate the facts of observation or apprehension to the principal.

NARCOTICS, COUNTERFEIT SUBSTANCES, ALCOHOL/DRUG PARAPHERNALIA

Considering the health of the student and in keeping with the laws of the State of Ohio involving the use and possession of narcotics, counterfeit drugs, steroids, and alcohol beverages by minors, the regulation prohibiting such possession or use is adopted. A student involved for the first time in the use of, or possession of, narcotics, counterfeit drugs, steroids, or alcoholic beverages (of any percentage of alcohol) at school related activities, on off school premises, may be suspended or expelled by the superintendent upon recommendation of the principal or follow the assessment.

If the assessment option is followed, the student must comply with recommendations from the assessment process upon administration approval. Assessments must be provided by personnel credentialed by the Ohio Chemical Dependency Counselors credentialing board.

A second-time offender within a 365 day period may be recommended for expulsion.

The parent/guardian will be notified in each case concerning the situation and the action taken. Local law enforcement agencies may be notified. Any refusal or failure to abide by the above guidelines and recommendations will result in the loss of the alternative and imposition of the above-mentioned expulsion.

ERIE COUNTY FAMILY COURT POLICY

Concerning Juveniles and Alcohol, Drug and Substance Abuse Until further notice the Juvenile Division of the Erie County Family Court shall enforce the following policy:

Any juvenile, who uses, possesses or consumes alcoholic beverages, drugs or other substances of abuse, is subject to immediate arrest. Upon arrest, such juvenile shall be transported directly to the Erie County Detention Home. Upon the juvenile's arrival at the detention facility the parents shall be notified and advised as to detention and release procedures.

1. Any juvenile admitting to or found guilty of unlawful consumption, use or possession of alcoholic beverages, drugs or substances of abuse is subject to all lawful dispositions, including but not limited to maximum fines, court costs, suspension and termination of driving privileges and probation.
2. In each case the court shall make inquiry as to where and how the alcoholic beverages, drugs, and substances of abuse were obtained by the juvenile. The juvenile shall be subject to being called before any court or lawful agency to testify as a witness against any and all other persons, businesses or establishments providing or aiding the juvenile in obtaining such substances.
3. Any person, business or other establishment that furnishes, sells or facilitates a juvenile in obtaining, using or consuming alcoholic beverages, drugs or substances of abuse is subject to appropriate charges being prosecuted against them, including but not limited to contributing to the unruliness of a minor and creating conditions which are injurious to the health, welfare, morals and safety of a juvenile. In addition, thereto, such person, business or establishment is subject to all lawful claims for civil damages arising out of personal injury, death or property damage resulting from furnishing, selling or otherwise facilitating a juvenile in obtaining, using or consuming such alcoholic beverages, drugs or substances of abuse.

RULE #24 TRESPASSING: A student shall not be on school grounds, in any school building or use any school facilities, including the weight room, be on private property, to which the student is not assigned during or outside the school day unless a school employee is present to supervise the student activity and/or the student has the employee's permission to be in the building (Exception is running track after school hours).

RULE #25 UNAUTHORIZED FIRES: A student shall not set or attempt to set fire to the building or any property in or around the building or to any property, public or private, in or near school grounds. Students are not permitted to have matches or lighters in their possession.

RULE #26 UNAUTHORIZED SALES, PROMOTIONS AND PUBLICATIONS: No student shall sell or cause to sell anything, nor publish or distribute any printed material or promote organizations during school hours, anytime on school property, or at school sponsored events without prior approval of the building administrator. **All group/class/team T-shirts must have prior approval of the administration.**

RULE #27 USE OF PROFANITY OR OBSCENE LANGUAGE: A student shall not use profanity or obscene language, either written or verbal, in communicating with any school personnel, other student(s), visitors, or any other party while the student is under school jurisdiction. Included in this prohibition would be the use of obscene gestures, signs, pictures or publications. This would also include actions by students directed at school personnel outside the school setting.

RULE #28 WITHHOLDING INFORMATION FROM SCHOOL AUTHORITIES: Any student who has knowledge about specific incidents of code of conduct violations, and deliberately withholds information when questioned by school authorities, will be subject to disciplinary action.

CAFETERIA RULES

1. Students are responsible for the area in which they eat. All trash items are to be placed in the proper receptacles before leaving the cafeteria.
2. Students are not allowed to order “fast food” deliveries during lunch.
3. Groups with permission to bring in food may be assigned to a designated area.

LOCKERS & LOCKS

Lockers are school property on temporary loan to students, and therefore, subject to periodic cleaning and searches, throughout the year (ORC 3313.20). A locker is assigned to each student to be used for the storage of books, clothing, and school materials. The school strongly suggests using a lock to guard contents of a student’s locker and is not responsible for lost, damaged, or stolen property. Students may obtain a lock from the main office or use a lock of his/her own. However, as stated, the administration reserves the right to search lockers at any time. If a student chooses to use a lock that was not school-issued, the lock may be damaged in order to access the contents of the locker at no expense to the school.

CANINE SEARCHES

School administrators may use dogs trained to detect contraband to conduct random searches for contraband in student lockers, other common areas of school buildings, and vehicles parked on school grounds in middle and high schools. A qualified and authorized trainer and a school administrator shall accompany the dogs. If a dog indicates that contraband is present on school property, school administrators can conduct a further search.

STUDY HALL GUIDELINES

1. Study halls are to be quiet study halls.
2. Attendance will be taken.
3. Students are not permitted to go to their lockers from study hall.
4. Reading, and work on homework are the only activities permitted. **NO GAMES.**
5. Students are to report immediately to study hall and sit in their assigned seat or they will be marked tardy. Students are not to congregate in the hallway or cafeteria waiting for the study hall period to begin.
6. A student with a pass to leave the study hall should remain in their seat until attendance has been taken. When asked they are to hand the pass to the monitor and sign out of study hall.
7. Consequences for study hall removal follow regular classroom removal procedures.

BUS MISCONDUCT

The **BUS DRIVER** has the authority to enforce the regulations outlined below and shall report to the respective building principal any student who refuses to obey these regulations.

1. Students who do not respond to requests from the driver to improve their behavior while a passenger on the bus will be given a "Bus Misconduct Report." The matter will then be handled by the respective building principal. Generally, a warning and contact with the student's parents is made explaining the nature of the misconduct and requesting the parents' assistance and cooperation in achieving improved bus behavior. Administration reserves the right to suspend bus privileges for first offenses.
2. If a repetition occurs and a second report is issued for bus conduct, the students and the parents are contacted and the student may be suspended from riding the bus for five school days starting the next day school is in session.
3. The third misconduct report may result in ten day suspension of bus privileges after communication with the respective parents.
4. A fourth misconduct may result in suspension of bus privileges for the remainder of the semester or at least ten days whatever is greater.

STUDENT PARKING

Students may park only on the blacktop area north of the building. Motor vehicles are to be parked properly in the lined parking spaces. **A student staying after school for a practice, or meeting, is to leave his/her motor vehicle in the student parking lot until he/she goes home.** Students returning for activities or practices outside the regular school day, may park in the spaces along the entrance driveway west of the light tower.

Students are not to congregate in the parking lot, but are to park their motor vehicles and leave them immediately. A student is not permitted to go to his/her motor vehicle during the school day without a pass from the administration. Driving in an unsafe manner or in an unacceptable manner on school property will result in loss of driving privileges to and from school. **THERE IS A 10 MPH SPEED LIMIT ON SCHOOL GROUNDS.**

All vehicles must be registered through the office. Parking tags must be displayed on the rearview mirror. Students must have a driver's license when purchasing a parking tag. The cost is \$5.00. Students may not park in visitor spots.

PARKING VIOLATION PENALTIES

| | | |
|-------------|---|--|
| 1st Offense | - | detention and/or loss of privileges for one week |
| 2nd Offense | - | loss of privileges for one week |
| 3rd Offense | - | loss of privileges for the semester |
| 4th Offense | - | loss of privileges for the year |

PARKING VIOLATORS WILL BE TOWED AT THE OWNERS EXPENSE.

PARKING LOT MONITORING AND INSPECTIONS

The Parking Lot is school property. All school rules apply to students and vehicles in the Parking Lot. The Parking Lot will be monitored by staff members. Cars and their contents will be subject to periodic inspections. Disciplinary measures will be taken if school rules are breached and the appropriate public agencies may be contacted.

D. ACADEMIC & GUIDANCE INFORMATION

PROBLEM SOLVERS

| <u>NEED/PROBLEM</u> | <u>SOURCE</u> |
|-------------------------------------|------------------------|
| Accident Report | High School Office |
| ACT/SAT Tests for College | Mrs. Erin Smith |
| Athletics/Eligibility | Mr. Camella |
| Attendance | Ms. Steinmetz |
| Building Use | Principal's Office |
| Bus Schedule | Mr. Carter |
| Change of Address | High School Office |
| Conference with a Teacher | Mr. Lamb |
| Driving / Parking Pass | High School Office |
| E.H.O.V.E. | Mrs. Erin Smith |
| Grades | Teacher / Counselor |
| Lost and Found | High School Office |
| Scheduling | Mrs. Erin Smith |
| Senior Work Study | Mr. Lamb/Mr. Antonelli |
| Student Council | Mrs. Donna Sadowski |
| Student Discipline | Mr. Lamb/Mr. Antonelli |
| Vacation while school is in session | Ms. Steinmetz |
| Withdrawal from school/moving | High School Office |

NOTE: If your questions are not resolved by using this list, see Mr. Lamb.

SCHEDULE CHANGE POLICY

Course/schedule changes for first semester must be made on or before the last student day as per 2019/2020 Program Planning Guide. Any second semester change requires teacher recommendations and must be made within the first four days of the beginning of second semester.

Please note that any class withdrawal after deadlines and without teacher recommendation will be with an FW (failure withdraw) for the semester with the student placed in a study hall.

Only the following reasons will constitute a change after the deadline:

- Technical error in schedule
- Requested course is not offered or in conflict
- Student is participant in a special program
- Student failed a previous course
- Student did not meet the prerequisite for a course
- Study halls or class loads are unbalanced

PHYSICAL EDUCATION

1. Physical Education students shall wear shorts, shirts, socks, and gym shoes.
2. Five unexcused P.E. non-participation (NP's) (five times of not dressing, or five times of not participating, or any combination of the two) will result in no credit for the semester. Unexcused absences fewer than five may result in missing work, which may result in lowering of the grade. Unexcused P.E. absences may be made up by writing a report or participating in P.E. from a study hall. If you miss a total of 12 days, excused or unexcused, you will be dropped from class and rescheduled for another semester.

SCHOOL APPROVED TRIPS

During the course of the school year, various functions include trips (in and out of the State of Ohio). The school and its representatives reserve the right to examine any or all baggage, packages, or vehicles taken on any school related trip or activity. The activity advisor/designee can examine said baggage, package or vehicle at anytime

during said activity. Any goods or material deemed inappropriate by the advisor will be confiscated. Interested participants in field trips may be denied by advisor and/or administration due to past/current attendance or discipline problems.

SCHOOL VISITORS

All visitors must register at the school office and receive a visitor's pass. Students from other schools are welcome only if they are here as official representatives of their school, or with administrative approval. All requests for visitors must be approved by school administrators at least 5 days prior to their visit.

STUDENT OBLIGATIONS/FEES

A student having obligations (financial, athletic, and disciplinary) shall not receive his/her grade card until the obligation is settled. Transcripts are not made available to any student until all fees and fines for that student are paid in full. Participation in extracurricular field trips may not be permitted unless payment has been received. Students may be prohibited from participating in commencement exercises unless payment has been received.

INCOMPLETE GRADES

A grade of incomplete ("I") may only be given with permission of the office.

CREDIT RECOVERY

Credit recovery will be made available as needed. Students will be scheduled into credit recovery at administrator discretion.

FAILURE TO TAKE SEMESTER EXAM

All students are to take examinations in courses in which examinations are given unless they are excused from the examinations by the principal. Any student who does not take the final examination for the course will receive an "F" for the semester.

DETERMINATION OF GRADE POINT AVERAGE

All courses will be used in determination of Grade Point Average.

HONOR ROLL-MERIT ROLL

A student may qualify for the quarterly honor roll by achieving at least a 3.5 grade point average with no grade lower than a B and receive credit in all classes. A student may qualify for the quarterly merit roll by achieving at least a 3.2 grade point average with no grade lower than a C and receive credit in all classes.

NATIONAL HONOR SOCIETY SELECTION

To qualify for membership into National Honor Society, a student must be a member of the sophomore, junior or senior class, must have been in attendance at Huron High for at least one semester, and have at least a 3.5 cumulative GPA. Eligible students who have met these requirements will be notified and asked to complete and submit a Student Activity Information Form. Final selection will be made by the Faculty Council based on the student's service, leadership and character. Continued membership is contingent on members maintaining the standards from which they were selected.

GRADUATION CEREMONIES

Participation in graduation ceremonies is a distinct privilege, not a right. In order to participate in graduation, the following conditions must be met:

1. All required credits must be earned.
2. All student fees and obligations must be met. A balance of zero must be achieved with the school.
3. All equipment, books, etc. owned by the school or school staff must be returned.
4. All disciplinary obligations must be satisfactorily completed. Failure to do so may result in denial of participation in graduation ceremonies.
5. Prior to graduation, misconduct that results in suspension or expulsion may result in denial of participation in graduation ceremonies.
6. Practices must be attended unless excused by the principal in advance.
7. Students must pass five (5) classes, or the equivalent percent, in their second semester of their senior year to participate in commencement.

8. Students whose decorum is disruptive or brings undue attention to themselves will not be awarded their diploma at the commencement exercises. They will be required to fulfill the disciplinary requirements given by the superintendent/designee. Once the disciplinary requirements have been satisfied, students shall receive their diplomas.

GUIDANCE

The goal of the Guidance Department is to assist the student in obtaining information necessary to better understand himself / herself. Some of the duties performed by the guidance counselors in order to achieve this goal are:

1. Administer and/or interpret the various standardized tests.
2. Provide information needed for educational and career planning.
3. Hold an individual conference with the student, or with the student and parent/guardian or hold group conference with students.
4. Maintain a record of the student's academic progress.

WITHDRAWAL

A student who is withdrawing from school for any reason is to report to the school office in advance of the date of withdrawal. All textbooks and other school property must be returned. The guardian should accompany the student when withdrawing from school.

EXAM WEIGHTS AND GRADING SCALES

GRADING SYSTEM

Grade equivalents are:

| Letter | Quality Points | Percent |
|--------|----------------|---------|
| A+ | 4 | 100-98 |
| A | 4 | 97-93 |
| A- | 3.7 | 92-90 |
| B+ | 3.3 | 89-87 |
| B | 3 | 86-83 |
| B- | 2.7 | 82-80 |
| C+ | 2.3 | 79-77 |
| C | 2 | 76-73 |
| C- | 1.7 | 72-70 |
| D+ | 1.3 | 69-67 |
| D | 1 | 66-63 |
| D- | 0.7 | 62-60 |
| F | 0 | 59-0 |

Semester examinations will be given in all courses except in those the principal excludes from the examination requirement. Semester exams will be worth 20% of the final semester average, with each quarter grade making up 40%.

STUDENT FEES

General student fee of \$50.00 covers printing materials, technology and transcripts.

ADVANCED PLACEMENT

Tests 94.00

ART

Art I 50.00

Drawing I 50.00

Drawing II 50.00

Drawing III 50.00

Painting I 50.00

Painting II 50.00

Painting III 50.00

Art and Technology 25.00

Art and Technology II 25.00

Portfolio I, II, III 50.00

FOREIGN LANGUAGE

French 25.00

Spanish 25.00

FAMILY AND CONSUMER SCIENCE

Culinary Fundamentals 55.00

Food Science 55.00

COMPUTER TECHNOLOGY

Music & Movie 15.00

Personal Finance 25.00

Technology Tools 15.00

Web Page I 15.00

Web Page II 15.00

SCIENCE

Biology 25.00

Honors Biology 25.00

UF/Honors Anatomy & Physiology 100.00

Chemistry 25.00

Forensics 25.00

S.T.E.A.M. I & II 100.00

E. MISCELLANEOUS

ADVANCED PLACEMENT

Students enrolled in Advanced Placement courses are required to take the Advanced Placement test. A student fee of \$94.00 per test will be assessed on fee sheet.

CHANGE OF ADDRESS

The high school office must be informed if you change your address and/or telephone number.

WORK PERMITS

Work permit applications can be obtained from the Huron High School Office from 6:30 A.M. to 3:00 P.M. Work permits require a physical within previous 12 months.

CHANGES OF HOME BUS STOP REQUEST

Parents may request a temporary change in bus stops by turning in a completed home bus stop request form which may be obtained in the high school office. This form must be approved by the building principal prior to the change in stops. Drivers cannot allow change in stops unless they have received an approved Change of Home Bus Stop Request Form.

SAFETY AND HEALTH RELATED INFORMATION FIRE DRILLS

Exit signs are posted in each room. When the fire alarm bell rings continuously, students shall walk to the proper exit quietly and directly. OHIO REVISED CODE 3737.29.

TORNADO DRILLS

Tornado drills will be announced over the public-address system. Students will follow the instructions of their teachers and proceed to designated safety areas as per building Crises Plan. OHIO REVISED CODE 3737.29.

ACCIDENTS

Every accident in the school building, on the school grounds, at practice sessions, or at any athletic event must be reported to the person in charge who will file an accident report with the high school office.

SCHOOL INSURANCE

Two insurance plans are available to all students:

1. A policy that covers a student from the time he/she leaves for school until he/she returns home.
2. Twenty-four hour coverage that covers one full calendar year.

MEDICATION AT SCHOOL

The Board of Education shall not be responsible for the diagnosis and treatment of student illness. The administration of prescribed medication to a student during school hours will be permitted only when failure to take such medicine would jeopardize the health of the student or the student would not be able to attend school if the medicine were not made available during school hours. If it is required that medication (prescription OR non-prescription) be administered at school it will be done in accordance with the following:

1. The medication (prescription OR non-prescription) must be brought to school by the parent/guardian (medication may not be transported by a student onto school grounds).
2. No medication (prescription OR non-prescription) may be administered to a student unless the school has received a physician's Request for Student's Medication in School form. These forms are available in the high school office and must be completed by the physician.
3. The medication (prescription OR non-prescription) must be received by the person authorized to administer in the CONTAINER IN WHICH IT WAS DISPENSED BY THE PHYSICIAN OR LICENSED PHARMACIST AND CLEARLY LABELED WITH THE STUDENT'S NAME.
4. The parent/guardian must supply a new request form each year and anytime there is a change in the medication, schedule or dosage.

USE OF THE ELEVATOR

If a student becomes semi-ambulatory during the school year and requests to use the building elevator, a doctor's note requesting the use of the elevator must be presented. Under no circumstances will the Huron City Schools or its employees be held liable for injury caused by using the building elevator.

F. TIGER UNION PROCEDURES

The Tiger Union is a collaborative space designed to encourage creative work on academic projects. Teachers have first priority and may choose to bring a class to the Tiger Union, however, Seniors and Juniors maintaining a "C" average or higher in all of their classes may use the space throughout the day as their schedule permits. If a student's grade falls below a "C" their access to the union will be denied until their grades are above the "C" average. All students in the Tiger Union are asked to be respectful of the adjoining classes and school counseling office by keeping voices low. Unprofessional conduct will result in lack of Tiger Union privileges for the duration of the semester or entire year.

ACCEPTABLE USE POLICY

In order for the Huron City School District to be able to continue to make its computer and distance learning networks and Internet access available, all students must take responsibility for appropriate and lawful use of this access. Students must understand that one student's misuse of the network and Internet access may jeopardize the ability of all students to enjoy such access. While the School's teachers and other Staff will make reasonable

efforts to supervise student use of network and Internet access, they must have student cooperation in exercising and promoting responsible use of this access.

Students will receive copies of the Acceptable Use and Internet and Distance Learning Safety Policy (“Policy”) of the Huron City School District and the Data Acquisition Site that provides Internet access to the School District. Upon reviewing, signing, and returning this Policy as the students have been directed, each student will be given the opportunity to enjoy Internet access at School and is agreeing to follow the Policy. Any misuse by a student may result in disciplinary action as well as possible loss of technology privileges.

G. SCHOOL ACTIVITIES

CLUBS-FACULTY SPONSORSHIPS

| | |
|------------------------|----------------|
| Academic Challenge | Mr. Blevins |
| Senior Class | Ms. Kukay |
| Junior Class | Mr. Schaeffer |
| National Honor Society | Mrs. Arambula |
| Musical | Mrs. Jackson |
| Student Council | Mrs. Bender |
| Art Club | Ms. Ryan |
| Model United Nations | Mr. Schaefer |
| Speech and Debate | Mr. Harkelroad |

SBC SPORTSMANSHIP – ETHICS AND INTEGRITY POLICY

The following are **ACCEPTABLE BEHAVIORS** at an athletic contest in the Sandusky Bay Conference:

- Applauding during introductions.
- Cheerleaders leading fans in positive cheers in a positive manner.
- Treating the game as a game and not a war.
- Applauding the efforts of both teams at game’s end.
- Showing concern for an injured player regardless of team.
- Encouraging, in fact, demanding sportsmanlike behavior from those fans near you.
- Departing the game venue in a dignified and ethical manner.
- Face painting and spirited costumes when not offensive or suggestive.
- Loud positive noise in support of your own team.

The following are **CONSIDERED UNACCEPTABLE BEHAVIORS** and **SUBJECT TO SANCTION** ranging from **WARNINGS** to **SUBSEQUENT SUSPENSION FROM ATTENDANCE**:

- Using an opponent’s name or number in a cheer or chant.
- Profanity, Taunting, Trash Talking or Heckling.
- Wearing derogatory or offensive attire.
- Standing on seats or excessive bouncing up and down on the bleachers.
- Noise makers are prohibited.

CO-CURRICULAR AND EXTRACURRICULAR ACTIVITIES CODE

PART I PRIVILEGE AND RESPONSIBILITIES

A student who attends or has registered to attend Huron City Schools has the opportunity to belong to and participate in a wide variety of extracurricular organizations, clubs, and athletic programs. The co-curricular and extracurricular code applies to students who are members of any athletic team or involved in any extracurricular activity. Participation in these organizations, clubs and programs is a distinct privilege. A student is expected to

obey school rules and the rules of the organization, club, athletic program in which he/she is a participant. Students not willing to abide by these rules, regulations and guidelines will forfeit their privilege to participate.

*A student must be registered and deemed eligible by the OHSAA to participate in voluntary or mandatory workouts, practices, or weight training on Huron City School's property.

Certain co-curricular activities, such as band and choir, require high behavior standards and the ability to follow rules and directives. Failure to follow rules and directives could have an impact on the student's grade.

PART II RULES AND REGULATIONS

A violation of any of the following rules may result in the denial of participation in the extracurricular activity for the duration of the season or semester:

Extracurricular rules commence from date of enrollment and/or date of participation in extracurricular, for example, weight lifting programs, open gyms, summer camps, etc. All school rules apply as stated in the school conduct code. Students who engage in violations of the school conduct code and /or extracurricular rules will be subject to school disciplinary procedures. Students who have not previously participated in extracurricular activities and have violated school conduct code and/or extracurricular code may be subject to similar penalty as involved student.

A student:

1. shall comply with all eligibility requirements of the Huron City School system and any governing agency such as the OHSAA, including but not exclusive to those requirements pertaining to age, scholarship, residency and attendance.
2. shall not engage in any criminal activity or violation of civil law. Any student charged or subject of a police report by any law enforcement agency is obligated to inform their coach/advisor of such charge. Students who refuse to cooperate with school officials could forfeit their privilege to participate.
3. shall not use and/or possess tobacco in any form (i.e. cigarettes, cigars, snuff, chewing tobacco, etc.)
4. shall not sell, distribute, use, and/or possess narcotics, steroids, hallucinogens, intoxicants, or counterfeit drugs, controlled substances, alcohol or other intoxicants at any time.
5. shall behave in a manner which reflects positively on the school and the student's activity.
6. shall comply with all additional training rules or other requirements set by the coach/advisor of the activity and shall complete a physical examination form signed by a physician and parent/guardian for all activities that require a physical. That paper, plus an insurance statement, residency statement, and emergency medical form must be returned to the coach/advisor before a student can participate in any activity.
7. must attend school the entire day in order to participate in any extracurricular activity that day. If the student arrives 30 (thirty) minutes after the beginning of their school day, the student cannot participate in any extracurricular activity that day unless they have a medical appointment, attend a funeral, have a test for driver licensing, appear in court, or arrangements are made with the principal or assistant principal.
8. shall meet obligations resulting from equipment fees, replacement of lost or stolen equipment, and/or unpaid balances from sale projects, prior to participation in any present or future extracurricular activity.
9. Coaches/advisors are responsible for the administration of the program to which they are assigned. In this capacity, they also have the option to make judgments and decisions on items and procedures not specifically designated in these guidelines which they believe necessary to insure the continue high ideals of the athletic programs, clubs and extracurricular activities of Huron High School.
10. Suspension or exclusion from school includes denial of participation for the duration of the suspension or exclusion.
11. Any student who violates any of the rules of behavior that are published in the Huron High School Student Handbook could be subject to additional disciplinary action by the appropriate coach/advisor/director and may be denied the privilege to participate.

12. Curfews may be established by coaches/advisors/directors for program participants. All participants must adhere to established curfew.
13. Bus behavior for activity trips:
 - No walking around on bus.
 - No food on the bus.
 - All passengers must be quiet while crossing railroad tracks.
 - Respect is to be shown to the driver and other school's property and equipment.
 - Behavior at away activities is expected to be of a high standard.
14. Student-athletes are responsible for information contained in written or electronic transmissions (email) and any information posted on a public domain (internet, chatroom, Facebook, You Tube, Twitter, etc.). Inappropriate or embarrassing information or pictures should not be posted in any public domain. Student-athletes are not precluded from participation in such online social network sites; however, student-athletes should be reminded that they serve as representatives of the Huron City School District. Any individual that is identified on a social networking site, which depicts illegal or inappropriate behavior, will be considered a violation and is subject to athletic discipline, suspension, or expulsion.

PART III PROCEDURES

All head coaches, or activity advisors, shall publish specific rules unique to their programs that are not covered by these general rules. This published set of rules shall be filed with the athletic director. The Head Coach, advisor, or administrator may deny participation in the activity which he or she oversees.

Head coaches and advisors must follow due process procedures when denying participation from their organizations.

- A. All participants must be given notice of the rules under which they are operating at the beginning of the program or season.
- B. The coach or advisor shall hold a conference with a student who violates the rules and give them a Notice of Intent to Deny Participation. A conference will be held to discuss the problem.
- C. A student shall be given a written notice of the reason(s) for denying his/her participation in the activity and "right to appeal" information. A copy of the notice shall be given to the principal and athletic director. (The building administrator(s) may initiate the "intent to deny participation" in any extracurricular or co-curricular activity.)
- D. The student and/or parent/guardian may appeal the decision of the coach or advisor to the principal or designee.
- E. The principal or designee makes the final decision.
- F. A student shall not be permitted to participate in the activity during the appeal process.

PART IV EXTRACURRICULAR ELIGIBILITY REQUIREMENTS

A high school student must pass subjects that earn a minimum of five credits per year toward graduation (OHSAA requirement) and have achieved at least a 1.6 grade point average for the preceding nine weeks (Huron City School District requirement). Failure to meet either of these requirements will result in the student being ineligible for the following nine weeks. An ineligible student may regain his/her eligibility at the end of the next grading period by meeting the above two requirements. A student enrolled in the first grading period after advancement from the eighth grade must have passed 75% of those subjects carried the preceding nine weeks which met five days per week or its equivalent.

PLEASE NOTE THE FOLLOWING:

1. To be eligible a student does not have to maintain a 1.6 accumulative grade point average. The 1.6 applies separately to each nine week grading period.

2. A student may pass every subject and not be eligible because of the 1.6 requirement.
3. A student may exceed the 1.6 requirement and not be eligible because of failure to meet the five credit requirements.
4. Eligibility is based on the previous nine-week grading period.
5. A student declared ineligible at the end of the fourth nine weeks in a school year will be ineligible for the first nine weeks in the next school year.
6. Any student athlete who does not complete the full season, is ineligible to participate in any pre-season conditioning, open gyms, practices or weight lifting for any other sport until the conclusion of the sport season they did not complete. The Athletic Director may make exception due to medical conditions on an individual basis.

These standards apply to all extracurricular activities.

PART V EXTRACURRICULAR BEHAVIOR CODE CONSEQUENCES

A. Sale, distribution, use, and/or possession of narcotics, steroids, hallucinogens, intoxicants, counterfeit drugs, controlled substances, alcohol or other intoxicants.

1. FIRST OFFENSE ONLY - SELF REFERRAL (one time grades 9-12)

If a student or his/her parent/guardian without prior knowledge of usage by coaches, advisors, directors, police authorities or other school authorities, voluntarily refers himself/herself to an assessment program and follows through with the assessment recommendations there will be no Denial of Privilege to Participate (review assessment option below). Failure to follow through with the assessment program and/or program recommendations will result in the Denial of Privilege to Participate in all extracurricular programs for 90 (ninety) school days.

FIRST OFFENSE

Student is denied all privileges from extracurricular activities for ninety (90) days - As an alternative for the first offense only, if the student completes an assessment and complies with it's recommendation(s), the first-time offending student will be denied the privilege of participation in one OHSAA sanctioned contest/event in the activity in which the student is participating, or if not presently in an activity, the first activity following the discovery of the incident.

If choosing the assessment option the student is required to work in conjunction with the athletic director or designee. The student will be provided 7 (seven) calendar days to either complete the assessment or provide official documentation that the assessment program has been scheduled. The student is also responsible for scheduling periodic meeting(s) with the athletic director or designee to review assessment program recommendations. Should the student not perform in accordance with the reduction criteria the 90 (ninety) day denial will be enforced beginning with the date the student stopped the reduction criteria.

Assessments must be provided by personnel credentialed by the Ohio Chemical Dependency Counselors credential board.

Refer to Extracurricular Rules in the Student Handbook as activity participants are subject to these rules throughout the season and school year.

SECOND OFFENSE

Student is denied all privileges for one (1) calendar year from all extracurricular activities if the second offense occurs within 365 days of the first offense.

Student is denied all privileges for ninety (90) days from all extracurricular activities if the second offense occurs after 365 days of the offense.

THIRD OFFENSE

Student is denied all privileges from all extracurricular activities during the student's attendance at Huron City Schools.

The parent / guardian will be notified in writing in each case concerning the situation and the action taken. Denial of privileges pertains to competition, meetings, field trips, attendance at banquets and recognition at assemblies. Practice with the team and accompanying the team to interscholastic competition as a spectator (civilian dress) on the bench or sidelines is left to the discretion of the coach.

Denial of all privileges includes all facets of team membership. The student will have no access to the team at any time.

B. SMOKING OR POSSESSION OF ANY TOBACCO (INCLUDING ELECTRONIC AND VAPOR DEVICES)

1. First Offense – Denial of privileges for seven (7) calendar days. If not a participant, denial of privileges for the first seven (7) calendar days of the first activity(ies) in which the student participates.
2. Second Offense – Denial of privileges for the remainder of the season. If not a participant, denial of privileges for the first fourteen (14) calendar days of the first activity(ies) in which the student participates.
3. Third Offense or Subsequent Offense – Denial of all privileges for one (1) calendar year from all activities.

- A participant must complete a season in order for it to satisfy the seven (7) or fourteen (14) days denial of privileges penalties. If the season ends prior to satisfaction of the time requirements, the penalty carries over into the next extracurricular season in which the student participates.

C. SALE OR PROVIDING OF DRUGS OR ALCOHOL BEVERAGES

Student is denied all privileges for one (1) calendar year from all activities.

D. CONDUCT UNBECOMING TO A HURON ATHLETE

1. Police report and/or charges are filed. Misdemeanor charges are filed: The athletic director and/or principal, head coach/advisor will meet and render judgment.
2. *Felony – Denial of all privileges for up to one (1) calendar year in all activities
 - *If this act had been committed by an adult - as defined by the Ohio Revised Code
 - *Crimes committed by a juvenile are not normally classified as felonies and misdemeanors. These sanctions apply if the offense would be so classified if committed by an adult.

E. DEFINITION OF LOSS OF PARTICIPATION

If a student loses privileges of participation in a sport or extracurricular activity, and the student is currently not involved in a sport or extracurricular activity, the sport or extracurricular activity in which the student loses privileges of participation must be a sport or extracurricular activity in which the student has been a participant. The student cannot simply choose to go out for a sport or elect another extracurricular activity in order to satisfy the loss of the privileges rule. Therefore, the sport or extracurricular activity must be one in which the student has a past history of participation.

F. STEALING (e.g. equipment, uniforms, money) OR VANDALIZING SCHOOL EQUIPMENT OR FACILITIES (Home or Away)

Student may be denied all privileges for up to one (1) calendar year in all activities.

G. UNSPORTSMANLIKE CONDUCT

The Athletic Director, head coach / advisor, and another member of the Extracurricular / Athletic Council will meet and render judgment.

H. WEIGHTROOM

1. Students are prohibited from using the weight room/locker room after school hours except when they are under the direct supervision of a coach or staff member.
2. Students found in the weight room/locker room will be subject to school discipline, which could include, but is not limited to, being prohibited from using the weight room.

I. DURATION

A CONSEQUENCE FOR VIOLATIONS OF ANY EXTRACURRICULAR RULE CARRY OVER FROM YEAR TO YEAR FROM 7TH THROUGH 12TH GRADES UNTIL THE STUDENT GRADUATES, PERMANENTLY LEAVES THE HURON CITY SCHOOLS, OR IS NO LONGER ELIGIBLE.

PART VI SCHEDULING AND FUND-RAISING

ACTIVITY SCHEDULING

All activities, assemblies, and building openings are to be coordinated and scheduled with the Principal. This applies to all activities during school hours and after school hours. The Principal will issue a weekly activity calendar each Thursday for the coming week indicating the day of the activity, the time, the location, and the faculty member in charge. Items for the weekly activity calendar must be given to the Principal by noon Wednesday of the week prior to the activity.

FUND-RAISING PROJECTS

The need for operating funds for classes and school organization is recognized. In order to better serve all the classes and all the organizations, major sales and/or projects will be screened and set by calendar to avoid excessive and overlapping projects to the detriment of both the sales and the effect of public relations in the school district.

Activities regarding sales and/or projects in the High School by school classes and organizations will be conducted according to the following procedures:

1. ORGANIZATIONS MUST OBTAIN PERMISSION FROM THE PRINCIPAL.
2. The Principal will review the request, attach any restrictions and/or limitations, and will submit recommendations for the sale of said merchandise or activity.
3. The Principal will maintain a calendar of events to avoid conflicts in sales or activities.
4. NO sale shall be conducted in violation of the law. VIOLATORS OF ANY EXTRACURRICULAR RULE CARRY OVER FROM YEAR TO YEAR UNTIL THE STUDENT GRADUATES, PERMANENTLY LEAVES, OR IS NO LONGER ELIGIBLE

ORGANIZATIONAL FINANCES

All classes and organization funds are handled through the Student Activity Account. Money collected from various organizations should be accounted for with the proper deposit forms, and the money and forms given to the secretary. The money will be credited to the proper account and must be deposited within 24 hours in the bank.

Before a purchase can be made, a properly completed and signed purchase order must be presented to the treasurer of the board of education for verification that funds are available. When the purchase is completed and a statement received, the statement and invoice are presented for payment. For further information please contact the secretary. Ohio Revised Code 117.05 (B3315.062; 3313.881 - Auditor's Circular 81.9)

THE CONSTITUTION OF THE HURON HIGH SCHOOL STUDENT GOVERNMENT

PREAMBLE

The students of Huron High School established this Constitution, and the democratic institution herein devised, to develop leadership, promote worthwhile student activities, stimulate school spirit, and promote citizenship.

ARTICLE 1 - NAME OF ORGANIZATION

Section 1

The name of the institution herein devised shall be the Huron High School Student Council; Student Council; or the Council.

Section 2

The objectives of the Council are to serve Huron High School and the community by promoting a positive school atmosphere through planned activities.

ARTICLE II - OBJECTIVES

Section 1

The Council shall have the power to:

- A. Plan and provide functions for the high school consistent with the education and extracurricular goals of the school.
- B. Coordinate activities that affect the Student Body during the school day.
- C. Elect or appoint committees to carry out the responsibilities held by the Council.
- D. Regulate the membership of Council.
- E. Establish policy for the efficient operation of the Council.

Section 2

The Council shall not take any actions that would be in conflict with the established School Board and Administrative policies; those detailed in the Student Handbook and the Ohio Revised Code.

All Extracurricular Rules and any other unique to a sport or extracurricular activity will be handled through Parts I, II, and III of the Co-curricular and Extracurricular Activity Code in Huron High School Student Handbook. The appeal process is explained and applicable for all extracurricular rules.

ARTICLE III – MEMBERSHIP OF COUNCIL

Section 1

The Council shall consist of members elected by the Student Body:

- A. Student Body President and Vice President
- B. A President, Vice President, Secretary, Treasurer and Historian from each grade level
- C. Up to four Representatives from each grade level.

Section 2

Two Members-at-Large will be selected from each grade level prior to the school year preceding their term.

Section 3

The duties of a Student Council member shall be:

- A. To attend and participate in all meetings and activities of Council.
- B. Members absent from any mandatory Council function must:
 1. Turn in a written excuse to the excuse box kept in the advisor's room or email the excuse to the advisor prior to the Council function.
 2. Sign the minutes and deliver to the advisor in print or email in the event of missing a meeting.

- C. Any repeated unexcused absence, failure to carry out assigned responsibility, or failure to receive necessary points in a quarter shall result in:
 - 1. A letter of reprimand and one point deducted.
 - 2. Quarter (9 weeks) probation and two points deducted.
 - a. Probation is defined as loss of active participation in student council activities.
 - 3. Removal from the Council.
- D. To carry out the responsibilities of his or her office to the best of his or her ability.
- E. To comply with the student handbook code of behavior for extra-curricular activities.
- F. Any offense punishable by the administration forfeits both the first and second offense based on the Executive Committee consideration.

Section 4

Failure to uphold the enumerated duties of the Council will result in action determined by the Executive Committee, which consists of the Advisor(s), Student Body President, Student Body Vice President and the Presidents of each grade level. The Executive Council may use any of the disciplinary measures detailed in Section 3.C, 1-3.

Section 5

If a vacancy in the Council occurs, the Council may choose to fill the vacancy by appointing a willing member of the Student Body with a majority vote.

ARTICLE IV – DUTIES OF IMPORTANT COUNCIL MEMBERS

Section 1

The presiding officer of the Council shall be the Student Body President. This elected position must be filled by a senior who has attained one year of experience as a member of the Council.

His or her duties include:

- A. The preparation of an agenda and the precedence over all Council meetings.
- B. Corresponds and meets with advisor regularly and prior to each Council meeting.
- C. Responsibility over all functions and activities of the Council.
- D. Speaking on behalf of the Council.
- E. Votes when there is a tie.
- F. Conducts him/herself with academic integrity and exemplary conduct.

Section 2

The assisting presiding officer, Student Body Vice-President, who will carry out the enumerated duties of the President in his or her absence, must be a senior with one year of experience in the Council and must:

- A. Maintain the point system.
- B. Serve in the absence of the Student Body President.
- C. Coordinate the work of committees.
- D. Conduct him/herself with academic integrity and exemplary conduct.

Section 3

The Council Secretary, who must be a senior with one year experience in the Council, must maintain the following:

- A. An Attendance record
- B. Community Service Record
- C. Conduct him/herself with academic integrity and exemplary conduct.

Section 3a

The Corresponding Secretary, who must be a junior, must maintain the following:

- A. A voting record.
- B. Minutes from each meeting, posted on the Student Council website or emailed to the members of the Council within three days after each meeting.
- C. Conducts him/herself with academic integrity and exemplary conduct.

Section 4

The Council Treasurer, who must be a senior with one year experience in the Council, must:

- A. Keep an accurate record of the Council's finances with Council Advisor and report to appropriate members of Council.
- B. Oversee the prompt filing of Purchase Orders to the High School Office according to the Board of Education office requirements with Council Advisor.
- C. Conduct him/herself with academic integrity and exemplary conduct.

Section 5

The Council Historian, who must be a senior with one year experience in the Council, must:

- A. Keep newspaper clippings and Council photos in an organized notebook or digital collection.
- B. Take photos at all Council events.
- C. Update website information and postings regularly.
- C. Conduct him/herself with academic integrity and exemplary conduct.

ARTICLE V - STUDENT COUNCIL ACTIVITIES

Section 1

Student Council activities for the year shall include, but not be limited to:

- A. Meetings
 1. Meeting of the Council can be called by the Student Body President or the Advisor.
 2. Meetings must be announced at least 24 hours in advance.
 3. Any action at meetings can be passed with a majority vote of Council. Votes on proposal shall be by show of hands or ballots. Recording of the voting record shall be done by the Corresponding Secretary.
 4. No action may be passed at a meeting unless 2/3 of Council is present.
 5. Meetings must be held a minimum of once a month.
 6. All meetings are open to the entire Student Body.
 7. In questions of parliamentary law, the Council will follow Robert's Rules of Order unless otherwise called for in the by-laws.
- B. Homecoming Festivities
- C. Fund-raisers/drives for charity
- D. Prom (Junior Class Council)
- E. Powder-Puff Game (Sophomore Class Council)

Section 2

All Student Council activities are subject to the approval of the administration and the advisor.

ARTICLE VII - AMENDING THE CONSTITUTION

Section 1

The Constitution may be amended by a majority of Student Council.

Section 2

Changes to the By-laws of the Student Council may be submitted by members of the Council to the Student Body President or the Advisor.

2019-2020 STUDENT COUNCIL

Aubree Steinmetz, Student Body President

Collin Ohm, Student Body Vice-President

FRESHMEN

CLASS OFFICERS:

President: Adyen Duffy
V. President: Luke Rager
Secretary: Joslyn Harrington
Treasurer: Bella Jordan

REPRESENTATIVES:

Allie Blevins
Malena Fantozzi
Kyla Garbe
Caylin McCormick

MEMBER AT LARGE:

Jack Smith

SOPHOMORE

CLASS OFFICERS:

President: Bryce Nevison
V. President: Pearson Keller
Secretary: Chloe Pfeiffer
Treasurer: Dawson Berry

REPRESENTATIVES:

Alec Gresh
Marc Hurst
Elijah Routh
Ava Winnestaffer

MEMBER AT LARGE:

Daniel Demos

JUNIOR

CLASS OFFICERS:

President: Blair Petee
V. President: Rebecca Cooley
Secretary: Aiden Kastor
Treasurer: Nick Pack

REPRESENTATIVES:

Allison Dieter
Victoria Eytchison
Mallory Nelson
Sofia Stefano

MEMBER AT LARGE:

Kaitlyn Cappa

SENIOR

CLASS OFFICERS:

President: Isabella Fantozzi
V. President: Lizzie Fries
Secretary: Nic Ritzler
Treasurer: Jack Heflinger

REPRESENTATIVES:

Rece Gimperling
Matthew Hurst
Indira Stefano

2019/2020 BELL SCHEDULE

| | |
|------------------------|---------------|
| Bell | 7:15 |
| 1 st Period | 7:25 – 8:20 |
| 2 nd Period | 8:24 – 9:14 |
| 3 rd Period | 9:18 – 10:08 |
| 4 th Period | 10:12 – 11:02 |
| 5 A | 11:02 – 11:32 |
| 5 B | 11:36 – 12:06 |
| 5 C | 12:10 – 12:40 |
| 6 th Period | 12:44 – 1:34 |
| 7 th Period | 1:38 – 2:30 |

HURON CITY SCHOOL DISTRICT
2019-2020 SCHOOL CALENDAR

August 23 & August 26 Teacher Work Day
August 27 All Staff Day
August 28 First Students' Day
September 2 Labor Day (No School)
October 11 Teacher In-Service Day (No School)
November 27 - 29 Thanksgiving (No School)
December 23 – January 3 Winter Break (No School)
January 20 M.L. King Day (No School)
February 14 Teacher Comp Day (No School)
February 17 Presidents' Day (No School)
April 6 – April 10 Spring Break (No School)
May 25 Memorial Day
June 4 Last Student's Day

Any make up days will be at the end of the school year or as designated.

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